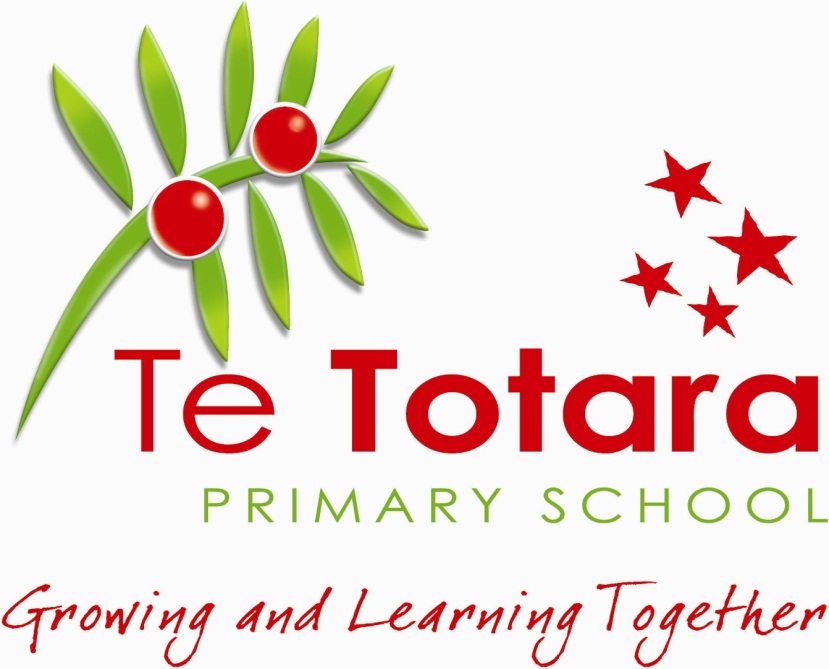
2014



Te Totara Primary School Charter



What is a Charter?

A charter is an agreement between Te Totara Primary School and the Ministry of Education that sets out the School objectives and aims for the 2013 school year.

It contains a Strategic planning section, Annual planning and targets for student achievement

About Te Totara Primary School

* Located at 31 Hector Drive, in the fast growing Rototuna suburb in North East of Hamilton, New Zealand
* Opened in January 2008 with 58 students, at December 2013 had 682 students enrolled an increase of 172 from the same time in 2012
* Is expected to grow to 790 fantastic students and 85 wonderful staff in 2014
* Has 28 Learning areas, an Administration area that includes resource area and offices, also a Multipurpose area that houses a Hall and staff Lounge
* Will add 10 classrooms during 2014
* Has an individual Learning plan for each student and teacher to help them develop and fulfil our Mission of “Growing and Learning Together”.
* Has a diverse community, with 20 different nationalities, making for a great school. This includes 12% Maori, 2% Pasifika
* Has a supportive community who are active in the school through groups such as the Board of Trustees (who govern the school) PTA and Whanau.
* Runs a Before and after School care programme catering for over 100 students daily.
* For further information visit [www.tetotara.school.nz](file:///\\dc1\home$\Staff\Office_Admin\receptionist\Downloads\www.tetotara.school.nz%20)

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| Our Aim  Growing and Learning Together |
| Our purpose  For our school community to be:   * Smart Decision makers leading to individual excellence and positive reinforcement of one’s self, the school culture and whole community * Trying our Best to achieve success, grow and develop new skills, meet targets and surpass expectations * Always Learning and growing individual and team academic, professional and social skills * Respectful at all times of cultures, beliefs and decisions within our school and wider community. Embrace cultural diversity and encourage the learning of Te Reo Maori and Tikanga * Self-Managing and taking ownership for learning, motivating and celebrating success |

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| Strategic Plan 2012-2015 |  |  |  |
| To support our purpose we will | Our context | *Strategic Goals*  *2013-2015* | *Our Targets in 2014 to achieve our strategic goals in 2015* |
| Continue to develop our School and Community  Further enhance our school and community using our STARS as a focal point as well as our mission of Growing and Learning together | Our school began in 2008 with 58 students, we now have 661 in February 2013, there is a need to continue to ensure students and families are well supported and valued in our school community. | A community who are positively connected to their school by having 90% parent satisfaction on a school survey for parents, staff and students of the school | *Target 1*  *Continue to develop our school community; indicated by 85% satisfaction on a parent, staff and student parental survey in December 2014.* |
| Cater for Diversity  The aim of developing for the school, policies and practices that reflect NZ’s cultural diversity and the unique position of the Maori culture  The aim of ensuring that all reasonable steps are taken to provide instruction in Tikanga Maori and Te Reo Maori for full-time students whose parents ask for it | Our school has lifted achievement for Maori students in relation to National Standards, using the  same cohort (50 students) in in 2011/2012/ 2013 in:  Reading from 74% /90%/ 94%  Writing from 72%/86%/87%  Maths from 71%/94/79%  There is a need to continue this development to further lift achievement. To do this we need to continue to develop practices to support practices to support achievement for Maori students | Students who are Maori and have been at Te Totara Primary School for at least one school year will by 2015 achieve in relation to National Standards at:  93% in Reading  93% in Writing  93% in Mathematics  Enhancing Teacher competence  Continue to develop policies and practices to support the unique position of Maori and to provide instruction in Tikanga Maori and Te reo Maori for full time students whose parents ask for it | *Target 1 As outlined above*  *Target 2 Enhance systems, processes and resources to support our school progress, indicated by 85% satisfaction on staff survey*  *Target 3 Reading*  Across the school from 92.5% to 93%  Maori student achievement from 92 to 93%  After two years at school from 90.25 to 93%  At the end of Year 4 from 89.4% to 92%  *Target 4 Writing*  Across the school from 90.3% to 92%  Maori student achievement from 85.7% to 92%  At the end of Year 5 students from 79.1% to 89%  At the end Year 6 students from 77% to 87%  *Target 5 Mathematics*  Across the school from 88.5% to 92%  Maori student achievement form 76.25 to 86%  At the end of Year 4 students from 78.8% to 88%  At the end of Year 6 students from 86.1% to 92% |
| Ensure that, Pasifika is valued to ensure students achievement is improved | In 2013 100% of Pasifika (7 in total ) achieved art or above in relation to National Standards | Students who are Pasifika and have been at Te Totara Primary School for at least one school year will by 2015 will exceed the Pasifika plan of attaining 85% achieving at or above in relation to National Standards to achieve at:  93% in Reading  93% in Writing  93% in Mathematics | *Target 1*  *Target 2*  *Target 3*  *Target 4*  *Target 5*  *As outlined above* |
| Enhance systems, processes and resources to support Teaching,  Provision human and physical resources to support a continued focus on student achievement in a happy and safe environment | Our school is in a state of growth with 58 students enrolled in 2008 and is likely to reach 791 in 2014 | Enhance Systems, processes and resources School Resources to support our school progress, indicated by 90% satisfaction on staff survey in 2015  Ensure that 100% all Teaching staff meet the Criterion dimensions of the Registered Teachers Criteria | *Target 1*  *As outlined above*  *Target 2*  *As outlined above* |
| Cater for those with Special Needs  Cater for the ever increasing special needs of our students | Our school has students identified as having special needs, including 9% of the School roll identifying as ESOL (English Speakers of other Languages) students. There is an on-going need to meet all students learning needs | Ensure that all students with identified special needs are catered for through identification, an adapted curriculum and support for them and their families | *Target 1*  *As outlined above*  *Target 2*  *As outlined above* |
| Raise Levels of achievement in Literacy  Raise levels of achievement in Literacy, specifically Reading and Writing | Our school has a commitment to lift levels of achievement in these key areas and report these to the Ministry of Education through National Standards | Students who have been at Te Totara Primary School for at least one school year will by 2015 achieve in relation to National Standards at:  93% in Reading  93% in Writing  93% in Mathematics  Students who have been at Te Totara Primary School for at least one school year will by 2015 achieve in relation to National Standards at:  93% in Reading  93% in Writing  93% in Mathematics | *Target 3*  *As outlined above*  *Target 4*  *As outlined above* |
| Raise Levels of achievement Mathematics  Raise levels of achievement in Numeracy | Our school has a commitment to lift levels of achievement in these key areas and report these to the Ministry of Education through National Standards | Students who have been at Te Totara Primary School for at least one school year will by 2015 achieve in relation to National Standards at:  93% in Reading  93% in Writing  93% in Mathematics | *Target 5*  *As outlined above* |

Te Totara Primary School Annual Plan 2014

Target 1

Continue to develop our school community; indicated by 85% satisfaction on a parent, staff and student parental survey in December 2014. We will do this by…

*Continue to develop our school community; indicated by 80% satisfaction on a parent, staff and student parental survey in December 2013, we will do this by….*

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| ACTION | WHO-Lead in Bold | RESOURCING | BY WHEN |
| FOR COMMUNITY |  |  |  |
| Reduce number of Targets to allow focus on key areas…focus on school community and processes and systems to support continued school growth as well as key learning targets in Reading, Writing, Maths | BOT, Brian | None | Ongoing  Students  Staff  Wider community |
| Investigate a school Café for school community to drop in after 9.00 in mornings once or twice a week. An opportunity to meet fellow parents, the Principal and discuss school events and happenings. With donations to fund the coffee machine! | Principal | Coffee machine/s | Term 2 |
| Holding a production to showcase our talents and allow opportunity for students to shine | Jo and Falstaff | $1000 seeding funding | Term 3 |
| Hold an end of year celebration that showcases our students’ abilities and celebrates our year at Te Totara | Brian | $1 000 sound system | End Term 4 |
| First School Festival Gala being run by PTA, support this initiative, involve children and liaise with the team to support this venture | PTA, School PTA Committee, Students and School community | PTA funded | Saturday 29 March |
| Demonstrating teaching practices through an Expo- Involve parents in expo lessons to see, link with National Standards explanation | Principal, Leadership | Time | Term 2 & 3 |
| Annual plan format in easy to read leaflet | BOT, Anne |  | 1 April |
| Annual Reporting and Polices available through new web site tab | BOT, Michelle |  | 1 May |
| FOR STUDENTS |  |  |  |
| PTA |  |  |  |
| Gala - organise the teachers/teams with ideas for their gala item:  - treasure hunt  - cookie decorating  - car bashing  - photography  - face painting  - dunk the AP/teacher/ etc.  - used books/toys to sell  - pony rides  - cow poo grid | Teams |  | Saturday 29 March |
| Set up PTA page on the landing site - put minutes up after each meeting, twice a term | Brian |  | Term 1 |
| Further enhance playground through shading and playground, examine grants for this. | PTA |  | Ongoing throughout 2014 |
| Use Research from TLRI research project (2011-2013) to support Teaching in Learning for new entrant students | Jennie Brook-Watt, Team Leader and Neptune team |  | Ongoing |
| Develop strong and positive links with Hamilton North Special School to merge their two classes successfully onsite through a shared memorandum | Brian, School Community | Time | Ongoing |
| Sports |  |  |  |
| Review 2013 Health & Physical Education and Sports Systems. | Anne, in consultation with Sports teams coordinator and Sports team |  | Review Week 1 2014 |
| - Set up 2014 Health & Physical Education and Sports Systems. | Anne, in consultation with Sports teams coordinator and Sports team |  | Complete Week 1 2014 |
| Share document and structures with Leadership team and staff | Anne, in consultation with Sports teams coordinator and Sports team | 2014 | Leadership team Week 2  Staff - 10.55 Fri Week 2 2014 |
| Set up Te Totara Sports teams structures  (33 teams successfully run during 2013) | Rebecca - Sport team members to oversee :  Cricket - Craig  Touch - Bridie  Volleyball - Paula  Miniball - Kelly  Netball - Emma  Hockey - Sarah  Summer Hockey - Sharon |  | Support resources and protocol shared Week 1 Term 1  Term 1 & 4  Term 1 & 4  Term 1 & 4  Term 2  Term 2  Term 2  Term 4 |
| - Information sharing about Health & PE and Sports teams with Community  - Ensure adequate warning is given for events and team sign up etc | Rebecca to liaise with structures with Michelle Simms - Newsletter, Website, Facebook page  Anne to overview processes |  | Advertised over a 3 week period prior to the events and sign up. |
| Full implementation of Te Totara Sports Uniform for all teams | Team members to advise of the Red Polo shirt requirement in the interest letters for sports teams and events |  | As interest letters go out |
| Physical Education storage and retrieval systems to be made available to   Teachers  students during break times | Rebecca to oversee this area  Work with Kelly over set up |  | Term 1 - Week 1 P.E. shed available to staff |
| Structures and P.E. monitors to be trained and put in place | Liaise with Year 5-6 teachers  Train and oversee monitors |  | Week 2 onwards open at break times  Earth PE monitors Term 1 & 3  Ra PE monitors Term 2 & 4 |
| Plan Health & P.E and Sports event timetable for the year | Anne in consultation with Sports team.  Cluster sport fixtures dates set |  | Health and P.E. Curriculum 2014  - Cooperative Games  - Swimming  - Cross Country training  - Gymnastics  - Run, Jump, Throw (Athletics)  - Te Reo Kori  Event Dates  Swimming Trials – 6/03/14  School Cross Country – 1/07/14  Junior Athletics – 4/11/14  Senior Athletics – 11/11/14  Cluster  Dates:  Cluster Swimming - 18/03/14  Cluster Cross Country – 2/09/14  Cluster Winter Sports – 16/09/14  Cluster Athletics – 25/11/14, |
| Te Totara Swimming Pool - Arriving in March. Instructional programme to be implemented.  Review opportunity for community involvement or viewing e.g. instructional expo or skills expo for Junior classes  Competitive carnival for Middle and Senior students | Brian to oversee    Swimming instructors  Leadership team and Sports team |  | Later in 2014 - ideas under discussion |
| Holding Athletics sports. Involve community, include coffee cart and PTA | Principal | Time, 10 days release | Term 4 |
| Holding Cross Country races. Involve the community,  Include coffee cart and PTA | Principal |  | Term 3 |
| Performing Arts |  |  |  |
| Finalise dates for the production performances. | Falstaff/Jo with Anne, Brian, Paula |  | By end of Term 1 |
| Discuss and establish the structure of the production - 15 classes in yr3-6 which is a lot of items in a show. | Brian, Paula,  Falstaff and Jo |  | By end of Term 1 |
| Rehearsal schedule set up for all classes | Falstaff/Jo | Time, release days | By beginning of Term 3 |
| Production budget set | Falstaff/Jo and Brian |  | By beginning Term 3 |
| Auditions held for main cast | Falstaff and Jo |  | Week before the end of term 2 |
| Finalise roles of team members e.g. advertising, costume, props etc | Production Team members |  | End of Term 2 |
| Meeting with teams involved in production and run through who, what, when and where. | Teachers concerned, production team, Falstaff/Jo |  | End of Term 2 |
| Establish dates for Choir Festival, music, rehearsal schedule. | Falstaff/ Jo |  | As soon as possible |
| Enviro |  |  |  |
| School Garden - weed, compost, re-sow with fast sowing crops for the Gala??? - Brian can we sell this here? | All Enviro Team / Whole School including teacher - Think about sending out a newsletter to parents inviting them to come along on Tuesdays. |  | Each Tuesday first half of lunch/morning tea - due to heat - Term 1 |
| Garden outside Brian’s Office - weed, tidy up renew with plants that have died | All Enviro Team |  | Term 1 |
| Complete pathway in garden outside Brians Office | All Enviro Team |  | Term 1 |
| Green Bins | Sue/Megan - classroom children |  | Term 1 |
| Fix Glass House | Barnie/Contractor |  | Term 1 |
| Turn Compost | Barnie/Craig/Contractor |  | Term 1 |
| Arbor Day Plant | All Enviro Team to be released (to discuss further with Brian) |  | Term 2 April - Date to be confirmed |
| Worm Farm | Suzie/Jo |  | Term 2 |
| Drop off/Pick up Zone. Look at building shelter | Brian / Sue |  | Term 4 |
| Team  Gardening - Brian’s Garden  Gardening - Barnardos  Blog Team | Whole School - 2 children from each class starting at Year 3 - Year 6 |  | Term 1 |
| Year Book |  |  |  |
| Create criteria to give to Celeste for Yearbook tenders. | Renee |  | Term 1 Week 3 |
| Make a timeline of which class has pages due when. | Renee |  | Term 1 Week 3 |
| Create folders on server for storing photos. | Renee |  | Term 1 Week 2 |
| Make a display in Staff room. | Renee |  | Term 1 |
| Talk to staff about Yearbook and due dates. | Teams |  | Term 1 |
| Look into new cameras for Pods. Review technology budget for this. | Renee |  | Term 1 |
| Review the sale price for Yearbook and advertising. | Team |  | Term 3 |
| Look at deadlines for people purchasing yearbooks. | Look at deadlines for people purchasing yearbooks |  | Term 3 |
| Speak to Vicky Jordan about criteria and prices for new cameras with higher resolutions. | Renee |  | ASAP |
| Liaise with Marise and office staff at book collection time regarding cost etc. | Team |  | Term 4 |
| Develop criteria for teachers to follow when creating pages. | Team |  | Term 1 |
| Whanau |  |  |  |
| Value the names in our school by pronouncing them correctly  -signs with phonetic spelling / guidance so that we sound words out correctly  - displayed in staff lounge and copies to team leaders | Becky |  | Term 1 |
| Powhiri for visitors.  Make sure a range of teachers can run these  - perhaps we could encourage teams to welcome other teams.  That way the powhiri is on a small scale and ‘not too scary’.  - Songs for powhiri  These need to be taught in Pods before Term 2  They were filmed two years ago.  Make enquiries as to where these are now. | Ryan and Andrea  (Becky has school ‘protocol’ / kawa typed up) |  | Before Term 2 Powhiri |
| Karanga - Y6 girls to do this for Tangatawhenua and Manuhiri | Becky to train up |  | Term 1 |
| Evening Whanau meeting and kai | Brian to put in newsletter and put notice out. |  | Term 1 Week 6  Notices out Week 4 |
| Taiaha - we need to set up a ‘guardian’ within our school  - have one carved  - teach boys how to wero  - incorporate into powhiri | Becky |  | Term 3 |
| Moko design  Do we want a stamp for performances? (consistency and speed)  - Tamoko Tatoo will do for $360.  Adult and child kit | Discuss at leadership |  | Term 1 |
| Whanau meetings  Twice a term | Brian to organise |  | Terms 1-4 |
| Tikanga Thursday | Emma Jordan |  | Terms 1-4 |
| School Maori Resources overhaul | Becky and Emma |  | Terms 1-4 |

Target 2

*Enhance systems, processes and resources to support our school progress, indicated by 85% satisfaction on staff survey*

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| ACTION | WHO-Lead in Bold | Resourcing | By When |
| Enhancing Teaching and Learning |  |  |  |
| Meet the Teacher sessions for parents | Teachers |  | 12 Feb |
| Learning plan discussions | Teachers, families |  | Terms 1 & 3 |
| Learning plans published | Teachers, families, students |  | Terms 2 & 4 |
| Enhance Teaching and Learning days from 1 to 2 per week to continue staff professional development | Anne, Paula, Teachers | 0.4 Teaching time | On going |
| Continue Tikanga Thursday to provide focussed professional development for Teaching | Anne, Paula, Emma Jordan | 0.2 Teaching time | On going |
| BOT |  |  |  |
| Ensure Curriculum reports are produced for the Board and community each term in accordance with schedule | BOT |  | Ongoing |
| Ensure that Analysis of Variance is completed | Principal, BOT |  | 1 March |
| Ensure that Charter is completed | Principal, BOT |  | 1 March |
| Prepare for 2015 charter review | BOT |  | End 2014 |
| Ensure that Policies are reviewed and new policies on Digital Citizenship and Absences are adopted | BOT |  | End 2014 |
| Ensure all Audit requirements are met and that any recommendations from Auditor are considered | BOT, Executive Officer |  | May 2014 |
| Resourcing for Growth |  |  |  |
| Investigate Library, staff lounge & Hall extension | BOT |  | Term 3 |
| Alter assembly format so that half the school is at assembly at one time due to space constrictions | Principal, Staff |  | Each Friday |
| Continue to utilise All of Government pricing for Electricity, Coffee, School Supplies and photocopiers and other opportunities as they arise | Brian, Celeste | As per school budgets | On going |
| Increase the staff on duty to ensure student safety to four at morning tea and lunch | Leadership, Staff |  | On going |
| Ensure that furniture is purchased to ensure for students and staff | Principal, Staff | As per school budgets | On going |
| Refurbish Staff lounge with Fridge, hot water points, coffee machine, dish washer/s to make this self-contained | Principal | New Build/Furniture and Equipment | Term 3 |
| Enhance school signage to reflect new school layout | Principal | New Build/Furniture and Equipment | Term 3 |
| Implement Traffic management plan once new build is completed in conjunction with Hamilton City Council | Principal |  | On going |
| Complete build of ten classrooms and use for teaching and learning | BOT | $3.35 million | Term 3 |
| Hamilton North Special School, ensure a memorandum of agreement is on place for how we work together | Principal, BOT |  | Term 3 |
| Build more playground and shading areas. PTA Gala in March will support this. | PTA, BOT |  | Term 4 |
| Continue to grow leadership. Roles advertised and two more wonderful leaders in 2014 | Brian, Anne, Paula |  | On going |
| Look at school day, how it is structured and how it can help learning | Brian, Staff |  | Term 3 |
| Continue to develop landing page, ensure that staff have email and access to this | Brian Staff |  | On going |
| Add a new part time staff member in Administration area | Brian | Administration budget | Term 1 Week 1 |
| Investigate support for after morning tea to support teachers to get to class | Brian |  | Term 1 |
| Cleaning-ensure that it meets our requirements | Cleaning company, Barnie, Brian | AS per school budget | On going |
| Communication |  |  |  |
| Team meetings | Team Leaders | Every second week |  |
| Leadership meetings change leadership meeting times to Friday 7.45-8.20, | Principal, Leadership team | Each Monday 3.20-5.00, Friday 12.35-12.45 |  |
| Senior leadership meetings | Principal, DP, AP | Each Monday 9.15 |  |
| Full Teacher meetings | Senior Leadership | Every second Tuesday 3.20-5.00 |  |
| Administration team meetings | Office Manager, Executive Officer, Senior Leadership | Each Friday 11.15-12.15 |  |
| After School Care meetings | Principal, After school care Leader and Deputy After School Care Leader | Three times per term |  |
| 10.55 in Staff Lounge | Principal, DP, AP, Leadership, Staff | Daily @ 10.55 |  |
| Continuing to enhance our newly revamped web site, but keeping this up to date and fresh weekly. Look for greater learning content | Michelle Simms | $500 web site and 2 hours per week of time | Weekly |
| Holding School Tours-Ensure families are able to see the school in action with the tour tailored to the needs of the people on tour | Principal | Each Tuesday 9.15-10.15 | Weekly |
| Distributing the school charter in leaflet form stating our goals for the year, so all stakeholders are aware of what we are doing and why | Principal, Anne Fraser | $300 printing | April 2014 |

Target 3 Reading

Lifting achievement in Reading in relation to National Standards: For students who have been at Te Totara Primary School for at least one year as at 1 December 2014,

* Across the school from 92% to 93%
* Maori student achievement from 92 to 93%
* After two years at school from 90.2% to 93%
* At the end of Year 4 from 89.4% to 92%

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| **ACTION** | **WHO-Lead in Bold** | **Resourcing** | **By When** |
| **Within classes and support programmes target those identified as needing to move categories in relation to National Standards** | **Anne, Paula** Classroom practitioners and those implementing support programmes. Anne for curriculum implementation and Paula for Learning Support | Time and Learning Support Budget | Ongoing throughout 2014 |
| **Implement specific actions from Teachers performance management to support their teaching of Reading practice** | **Anne**, Teachers | 0.4 Teaching and Learning time | Ongoing throughout 2014 |
| **Reading Recovery a 0.7 Full time teachers to allow at least 30 students** | **Paula** Nikki, Amie, Teachers | .7 teaching time | Ongoing throughout 2014 |
| **Ensure that teachers have reading as a priority in their programmes, and plan, teach, assess and differentiate in their programmes to cater for needs of students, as outlined in school handbook** | Teachers | Full Time Teachers | Ongoing throughout 2014 |
| **Continue to moderate internally our judgements on National Standards** | **Anne**, Teachers, Leadership, Brian, , Paula, | Time | Ongoing throughout 2014 |
| **Within teams to continue to focus on needs of their learners** | **Team Leaders, Teachers** | Team meetings, each fortnight | Ongoing throughout 2014 |
| **Purchase high quality reading materials to support Teaching and Learning** | **Anne**, Leadership | 20, 000 | Ongoing throughout 2014 |

Target 4 Writing

Lifting achievement in Writing in relation to National Standards: For students who have been at Te Totara Primary School for at least one year as at 1 December 2014,

* Across the school from 90.3% to 92%
* Maori student achievement from 85.7% to 92%
* At the end of Year 5 students from 79.1% to 89%
* At the end Year 6 students from 77% to 87%

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| **ACTION** | **WHO-Lead in Bold** | **Resourcing** | **By When** |
| **Within classes and support programmes target those identified as needing to move categories in relation to National Standards** | **Anne, Paula** Classroom practitioners and those implementing support programmes. Anne for curriculum implementation and Paula for Learning Support | Time and Learning Support Budget | Ongoing throughout 2014 |
| **Ensure that teachers have writing as a priority in their programmes, and plan, teach, assess and differentiate in their programmes to cater for needs of students, as outlined in school handbook** | **Anne**, Teachers | Full Time Teachers | Ongoing throughout 2014 |
| **Implement specific actions from Teachers performance management to support their teaching of Writing practice** | **Anne**, Teachers | 0.4 Teaching and Learning time | Ongoing throughout 2014 |
| **Keep staff updated on school practice through regular staff meetings and leadership meetings** | **Anne**, Team leaders | 1 per term | Ongoing throughout 2014 |
| **Continually moderate with teams and across the school our judgements in relation to national Standards to ensure students have correct judgements made** | **Anne**, Paula, Brian, Leadership and Teachers | Two staff meetings | Ongoing throughout 2014 |

Target 5 Mathematics

Lifting achievement in Maths in relation to National Standards: For students who have been at Te Totara Primary School for at least one year as at 1 December 2014,

* Across the school from 88.5% to 92%
* Maori student achievement from 76.25 to 86%
* At the end of Year 4 students from 78.8% to 88%
* At the end of Year 6 students from 86.1% to 92%

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| **ACTION** | **WHO-Lead in Bold** | **Resourcing** | **By When** |
| **Ensure that teachers have maths as a priority in their programmes, and plan, teach, assess and differentiate in their programmes to cater for needs of students, as outlined in school handbook** | **Anne, Paula, Teachers** | Full Time teachers | Ongoing throughout 2014 |
| **Continually moderate with teams and across the school our judgements in relation to national Standards to ensure students have correct judgements made** | **Anne, Paula**, Teachers | Two staff meetings | Ongoing throughout 2014 |
| **Employ Bruce Moody to examine our practices, systems and processes in how we teach Maths. Provide individual observations and feedback to support staff in their daily practice** | **Paula**, Anne, Brian | $20 000 | Ongoing throughout 2014 |
| **Using Bruce Moody’s expertise review our pedagogy and update and critique our systems to support the lifting of achievement** | **Paula**, Anne, Brian | $5 000 of time for teacher release | Ongoing throughout 2014 |
| **Ensure that students and teachers have good resources to support their programmes** | Anne, Paula | $10 000 | Ongoing throughout 2014 |

Contact details

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