

Te Totara Primary School PTA Meeting Minutes

Wednesday 16 Feb 2022

Date:	10 Feb 2022	Time:	7.30pm
Location:	Online: attending KJ, SB, JH, KS, SB, RP, KS		
Item	Topic	Discussion	
1	Apologies	Anne , Jo	
2	Review of last meeting	minutes read out , Kerry moves to accept minutes, Shelley seconds.	
3	Correspondence	None	
4	Finance	<p>Rilesh attaches the financial report for the year end 2021. Report read out.</p> <p>Rilesh to amend page four of the end of year report to accurately reflect what the \$28,000 was spent on.</p> <p>KJ to load up onto school website</p>	
5	School report	Anne not at meeting this night	
6	Past/Upcoming Events	Nothing for the foreseeable future due to Red Light level.	
	General Business	<ul style="list-style-type: none"> • Quiet year Anne has said that she will be happy with that • AGM will still be held. We need to establish who will be the chairperson • Shelley Bishop will not be standing again for chairperson • KS to go and check when ice- blocks expire and then take it from there • KS to put in the newsletter that we need more people on the PTA, to start advertising the roles • Many thanks to Moshe and Fiona Hurst. KS to put into the newsletter coming up 	
	Next meeting	<p>Sandwich board to be out advertising for new PTA positions , would the school be willing to do this?</p> <p>Update from Anne on outdoor furniture / tables ?</p>	