

# Te Totara Primary School PTA Agenda

Wednesday 7 September

Date:	7 September	Time:	7:30pm
Attendees: Adele, Frank, Nav, Shelley, Muhammed and Carolina, Jo, Kerri , Kerry Anne , Angie			
Item	Topic	Discussion	
1	Apologies	Anne , Angie	
2	Review of last meeting	Kerry moves to accept the minutes, Kerri seconds to accept	
3	Correspondence	Bank statement that Kerri will pass on to Nav	
4	Finance	Report from Nav \$270 balance, deposit from entertainment book fundraiser , more to come in as they only pay per quarter Kerri: Let's wait until the next meeting so we can decide what to do with term deposits / investment amount	
5	School report	Jo: Production in full swing, lots of rehearsals on and ticket sales going well Learning plan interviews went well Cluster cross country and those trials. 117 children participated voluntarily Electronic sign is going up in front which is very exciting BOT trustee elections closed today  Shelley: New Milky Way block looks amazing Jo: Great addition to the school , new gardens yet to go in.	
6	Past/Upcoming Events	Disco: 28 October <ul style="list-style-type: none"> <li>● Jo to remember to discuss AFC need / hall use</li> <li>● Nav to sort out float for the tills.</li> <li>● Jungle Jam Theme</li> <li>● KJ still to do the poster</li> <li>● KJ to do a Google Form send a link to</li> <li>● Angy to organise reminders / newsletter / facebook reminders</li> <li>● Kerri: Still need to order flashy things / source from different shops</li> <li>● Nav: To investigate agreement with Gilmores about supplying and return food / drinks not used up at the disco's so that drinks don't sit around / expire between disco's .</li> <li>● Gav is locked in, Nav to sort out payment still</li> <li>● Kerri: We still don't have an MC yet , still need to shoulder tap someone. Jo to ask quietly who would be suitable.</li> <li>● Jo to look for appropriate back drop</li> </ul>	
General Business			
	Next meeting	17 October. Kerry's House. 7:30pm Contact Kerry for address closer to the time. - informal lolly packing meeting / disco Jo and Ann don't need to come	