

Te Totara Primary School PTA

Performance Report

For the year ended:
31 December 2021

Contents

	Page
Non-Financial Information:	
Entity Information	1-3
Statement of Service Performance	4
Financial Information:	
Statement of Receipts and Payments	5
Statement of Resources and Commitments	6-7
Notes to the Performance Report	8-11

Te Totara Primary School PTA

Entity Information

"Who are we?", "Why do we exist?"

For the year ended:
31 December 2021

Legal Name of Entity:*	Te Totara Primary School PTA
Other Name of Entity (if any):	n/a
Type of Entity and Legal Basis (if any):*	Registered Charity
Registration Number:	CC47754

Entity's Purpose or Mission: *

(a) To plan and organise fundraising ventures to raise funds to purchase equipment, materials and improve facilities that benefit the whole school and all pupils;

(b) To organise social events for the parents/caregivers of the school community; and

(c) To provide a link between the pupils, their families and the School.

Entity Structure: *

The Te Totara Primary School PTA is a separate entity to Te Totara Primary School. The PTA consists of:

- The Executive Committee - Chairperson, Deputy Chairperson, Secretary, Events Co-ordinator, Treasurer, and Communications Officer, elected at each Annual General Meeting ("AGM") of the Association.
- All staff and parents/caregivers of pupils at Te Totara Primary School are automatically "Members" of the PTA

Main Sources of the Entity's Cash and Resources: *

Main source of cash is generated through fundraising activities.

Main Methods Used by the Entity to Raise Funds: *

Fundraising performed throughout the year through a number of events held with involvement of school pupils. Methods include:

- School Disco's
- Ice block Sales
- Sale of Raffle Tickets
- Mufti Days
- School Gala
- Entertainment Book Sales

Entity's Reliance on Volunteers and Donated Goods or Services: *

All PTA members are volunteers. No remuneration is paid.

Additional Information *

No further information

Contact details


Physical Address:	Te Totara Primary School PTA c/o- Te Totara Primary School 31 Hector Drive, Rototuna, Hamilton 3210
Postal Address:	Te Totara Primary School PTA c/o- Te Totara Primary School P.O.Box 28134, Rototuna, Hamilton 3256
Phone/Fax:	Phone: (07) 853 0039 (Te Totara Primary School)
Email/Website:	pta@tetotara.school.nz
	Te Totara Primary School PTA (Facebook page)
	n/a

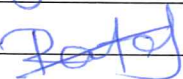
Financial statements approved by:

PTA Chairperson

PTA Treasurer

Date





20.02.2022

Te Totara Primary School PTA
Statement of Service Performance

"What did we do?"
 For the year ended
 31 December 2021

Description of the Entity's Outcomes:

To fundraise for the purpose of providing and improving facilities that benefit the whole school and all the pupils of Te Totara Primary School.

Description and Quantification (to the extent practicable) of the Entity's Outputs:*	Actual*	Budget	Actual*
	This Year	This Year	Last Year
Donated for new outdoor garden and Lego spike kits, an exciting educational tool.	\$28,000	\$28,000	\$3,500

Additional Output Measures:

No further output measures

Additional Information:

No further information

Te Totara Primary School PTA
Statement of Receipts and Payments
 "How was it funded?" and "What did it cost?"
 For the year ended:
 31 December 2021

	Notes	Actual* This Year \$	Actual* Last Year \$
Operating Receipts			
Donations, fundraising and other similar receipts*	2	17,612	16,129
Fees, subscriptions and other receipts from members*		-	-
Receipts from providing goods or services*		-	-
Interest, dividends and other investment income receipts*	2	29	305
Other operating receipts		-	-
Total Operating Receipts		17,641	16,434
Operating Payments			
Payments related to public fundraising*	3	3,415	4,488
Volunteer and employee related payments*		-	-
Payments related to providing goods or services*		-	-
Grants and donations paid*	3	28,000	3,500
Other operating payments	3	108	162
Total Operating Payments		31,523	8,150
Operating Surplus or (Deficit)		(13,883)	8,284
Capital Receipts			
Receipts from the sale of resources*		-	-
Receipts from borrowings*		-	-
Capital Payments			
Purchase of resources*		-	-
Repayments of borrowings*		-	-
Increase/(Decrease) in Bank Accounts and Cash*		(13,883)	8,284
Bank accounts and cash at the beginning of the financial year*		29,555	21,271
Bank Accounts and Cash at the End of the Financial Year*		15,672	29,555
Represented by:*			
Cheque account(s)		5,543	9,455
Savings account(s)		10,129	100
Cash Floats		-	-
Petty Cash		-	-
Term Deposit account(s)		-	20,000
Stock on hand		-	-
Liabilities due		-	-
Total Bank Accounts and Cash at the End of the Financial Year*		15,672	29,555

Te Totara Primary School PTA
Statement of Resources and Commitments
 "what the entity owns?" and "what the entity owes?"
 As at
 31 December 2021

SCHEDULE OF RESOURCES	This Year \$	Last Year \$
Bank Accounts and Cash (from Statement of Receipts and Payments)*	15,672	29,555
Money Held on Behalf of Others*		
Description*	Amount*	Amount*
None	-	-
Money Owed to the Entity*		
Description*	Amount*	Amount*
None	-	-
Other Resources*		
Description and Source of Value* (cost or current value required if practicable to obtain)	Cost or Current Value*	Cost or Current Value*
None	-	-
SCHEDULE OF COMMITMENTS	This Year \$	Last Year \$
Money Payable by the Entity*		
Description*	Amount*	Amount*
Unpaid invoices	-	-
Description*	Amount*	Amount*
None	-	-
Guarantees*		
Description*	Amount*	Amount*
None	-	-
SCHEDULE OF OTHER INFORMATION	This Year \$	Last Year \$
Grants or Donations with Conditions Attached (where conditions not fully met at balance date)*	Amount*	Amount*
None	-	-
Resources Used as Security for Borrowings*		
None	-	-

Te Totara Primary School PTA

Notes to the Performance Report

For the year ended
31 December 2021

Note 1: Accounting Policies "How did we do our accounting"

Basis of Preparation*

Te Totara Primary School PTA is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)*

Te Totara Primary School PTA is not registered for GST. Therefore amounts recorded in the Performance Report are inclusive of GST (if any).

Te Totara Primary School PTA
Notes to the Performance Report
For the year ended
31 December 2021

Note 2 : Analysis of Receipts "How was it funded?"

Receipt Item	Analysis	This Year \$	Last Year \$
Fundraising receipts	Cheese Cake Festival	44	253
	Disco sales	3,863	4,177
	Spellathon / Readathon	8,279	-
	Ice block sales	3,249	6,424
	Entertainment Book sales	802	714
	Main Stream Green Event	1,345	-
	Other smaller events	-	-
	Dough Raisers	-	-
	Fun Run	-	4,561
	Total		17,582

Receipt Item	Analysis	This Year \$	Last Year \$
Donations	Donations/koha from the public	30	-
	Total	30	-

Receipt Item	Analysis	This Year \$	Last Year \$
Fees, subscriptions and other receipts from members	None	-	-
	Total	-	-

Receipt Item	Analysis	This Year \$	Last Year \$
Receipts from providing goods or services	none	-	-
	Total	-	-

Receipt Item	Analysis	This Year \$	Last Year \$
Interest, dividends and other investment	Interest income	29	305
	Total	29	305

Receipt Item	Analysis	This Year \$	Last Year \$
Other receipts	None	-	-
	Total	-	-

Receipt Item	Analysis	This Year \$	Last Year \$
Capital receipts	None	-	-
	Total	-	-

Te Totara Primary School PTA

Notes to the Performance Report

For the year ended

31 December 2021

Note 3 : Analysis of Payments "What did it cost?"

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to public fundraising	Raffle Costs	-	
	Disco Costs	1,804	1,249
	Ice block costs	959	1,692
	MainStream Green Event	410	
	Fun Run Cost	-	1,547
	Art Auction		
	Spellathon	242	
Total		3,415	4,488

Payment Item	Analysis	This Year \$	Last Year \$
Volunteer and employee related payments	None	-	-
Total		-	-

Payment Item	Analysis	This Year \$	Last Year \$
Payments related to providing goods or services	None	-	-
Total		-	-

Payment Item	Analysis	This Year \$	Last Year \$
Grants and donations paid	Salvation Army Donation	-	-
	Te Totara Primary School	28,000	3,500
Total		28,000	3,500

Payment Item	Analysis	This Year \$	Last Year \$
Other operating payments	PTA costs	57	111
	Annual Registration Fee	51	51
Total		108	162

Payment Item	Analysis	This Year \$	Last Year \$
Capital payments	None	-	-
Total		-	-

Te Totara Primary School PTA

Notes to the Performance Report

For the year ended
31 December 2021

Notes 4-6

Note 4: Correction of Errors*

There are no corrections of errors

Note 5: Related Party Transactions*

There were no transactions involving related parties during the financial year. (Last Year - Nil)

Note 6: Events After the Balance Date*

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year - Nil)

Te Totara Primary School PTA
 Financial Summary
 For the period ended 31 December 2021



Income Statement	
-------------------------	--

Net Receipts YTD	\$	
Cheese cake festival		44
Disco - March 2021		3,863
Disco - October		
Spell-a-thon		8,279
Mainstream Green Event		1,345
Gala Sponsorship		
Gala Market Stalls		
Gala Food Vendors		
Gala Colour Run		
Gala Rides		
Ice blocks		3,249
Interest Earned		29
Pizza Donation		
Fun Run Revenue		-
Entertainment books		802
Other Donation		30
Total Receipts		17,641

Less Expenses YTD		
Annual Return	-	51
Disco Costs - March	-	1,804
Discos Costs -October	-	-
Spall-a-thon	-	242
Donation to school	-	28,000
Mainstream Green Event Cost	-	410
Ice Blocks	-	959
Fun Run Cost	-	-
PTA food	-	57
Raffle costs		
Readathon pizza for winning class		
School principal gift		
Total Expenses	-	31,523
Net Surplus YTD	-	13,883

Balance Sheet	31/12/2021
----------------------	-------------------

	\$	
Assets		
Bank Balance - Cheque		5,543
Bank balance - Business		10,129
Term Deposit		-
TOTAL ASSETS		15,672
Liabilities		-
Total Liabilities		-
Net Assets		15,672
Opening Equity		29,554
Net Surplus YTD	-	13,882
Closing Equity	-	15,672
Difference	-	0