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| Date:  | **Wednesday 7th September 2016** | Meeting opened at: | 7.30pm | Location: | Te Totara Primary School – Hall |
| Attendees:  | Brian Sheedy (BS), Nicky Sayers (NS), Scott Mehrtens (SM), Liz Gordon (LG), Raewyn Oliver (RO), Anna Smart (AS), Nalina Dheda, Andrea Larsen, Jasmine Cobby, Sarah, Vivian. |
| Apologies: | Vicki Jordan. |
| Item | **Topic** | **Discussion** | **Actions** |
| 1 | Welcome from Deputy Chairperson | Anna welcomed everyone to our first PTA pop up meeting and explained that we would be holding these regularly and that we would have lots of guest speakers coming in to speak to us on a variety of topics. |  |
| 2 | Iceblock Day | Iceblock day held on Friday 26th August was a great success! We will be having another one in the next couple of weeks.  |  |
| 3 | Disco | The school disco is coming up – we are looking for anyone who is able to help |  |
| 4 | Raffle Launch – Term 4 | Next term we will be doing our raffle launch – we have a variety of awesome prizes we are working on putting together – as a teaser we have been in touch with Josh Emmett, who may host a dinner party at the winners home – pretty exciting! |  |
| 5 | Pop up PTA Meeting | There will be another pop up PTA meeting in November – we are hoping the topic this time is Cyber Safety |  |
| 6 | Spot prizes | Spot prizes were given out – there were enough for all of the attendees at this meeting, who were not on the PTA executive committee. |  |
| 7 | Discussion | We would love more people to attend our PTA meetings |  |
| 8 | Talk from Julian – ASB Getwise programme | Julian attended tonights meeting to speak about the Getwise programme and what our children have bee learning – he gave us lots of great tips and ideas – a fantastic night! |  |
|  |  | **Meeting closed 8:45pm** |  |
| Distribution | **Te Totara PTA Facebook; Te Totara School website – PTA page.**  |
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These minutes are confirmed as true and correct