

Thursday 1st November, 2012

Dear Parent/Caregiver

**WEDNESDAY 14TH NOVEMBER, 2012
TEACHERS UNAVAILABLE FROM 12.30PM TO TEACH**

The school has been advised by the NZEI Te Riu Roa that it is holding a Paid Union Meeting for teachers on **Wednesday 14th November from 1.30pm-3.30pm.** Accordingly, the majority of the school's teaching staff will be unavailable after 12.30pm on that date. I encourage you to collect your child at 12.30pm or make some other arrangements for the duration of the meeting. Children are welcome to bring their lunch. However, if you wish your child to remain at school from 12.30pm to 3.00pm, please contact me via e-mail principal@tetotara.school.nz.

AFTER SCHOOL CARE IS AVAILABLE FROM 12.30PM ONWARDS

After School Care is available on Wednesday the 14th November at the earlier time of **12.30pm – 5.30pm.**

Enrolled Permanent Wednesday children will be booked in as usual unless otherwise advised. If your child/ren are enrolled at ASC and don't normally come on a Wednesday, but you wish to book them into ASC on Wednesday 14th November, please advise Anna Herbert (our ASC Co-ordinator) a.s.a.p. either by phone/txt [021570277](tel:021570277) or e-mail afterschoolcare@tetotara.school.nz Please advise the time you will be collecting your child/ren from ASC.

Non-Enrolled Children

If your child/ren is not enrolled at After School Care, but you would like to book them in on Wednesday 14th November, please complete an ASC Enrolment Form which can be found on the Te Totara Primary School website, collected from the School Office or Matawhero 13. This will need to be completed and returned to Anna Herbert via e-mail at afterschoolcare@tetotara.school.nz or dropped off in person at Matawhero 13.

Please advise Anna by Friday 9th November so she can ensure we have enough staff to cover.

NZEI is the union that represents Primary Teachers, Primary Principals and Support Staff. Under the Employment Relations Act, paid Union Meetings are a legal entitlement to discuss union business. In this case, NZEI has advised that purposed of the meetings is to discuss what it sees as a lack of progress towards a fair settlement of the Primary Teachers' Collective Agreement, and other key issues impacting on teaching and learning. In our experience, NZEI calls paid Union Meetings infrequently and only when it believes that there is urgent and important business to discuss with its members.

Thank you for your co-operation and assistance. *Brian Sheedy, Principal*