



# SCHOOL NEWSLETTER

## THURSDAY 24TH MARCH, 2022

Te Totara Primary School  
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Rototuna, Hamilton 3256

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Rototuna North, Hamilton, 3210  
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[www.tetotara.school.nz](http://www.tetotara.school.nz)  
[principal@tetotara.school.nz](mailto:principal@tetotara.school.nz)

Kia Ora (Maori/NZ), Hello (English), Bula (Fijian), Welkom (South African), Huān yíng (Chinese-Mandarin), Ayubowan, Vanakkam (Sri Lankan), Namaste (India), Bem-vindos (Brazil), Marhaba (Arabic), Hallo (Dutch), Choum Reap Sour (Cambodia), Geiá sou (Greek), Mbote, Jambo (Congoese), Konnichiwa (Japanese), Hola (Spanish), Annyeonghaseyo (South Korea) Israel Shalom (Hebrew)

Kia ora o te whanau,

Yesterday the Prime Minister announced changes to the COVID-19 Protection Framework which will take effect from **11.59pm this Friday 25 March**, and to vaccine mandates and My Vaccine Pass, which will take effect from **11.59pm Monday 4 April**.



This means that **New Zealand and Te Totara School remain in the Red Setting**. Our Government will review the framework colour level on Monday 4 April. From 11.59 pm Monday, 4 April, the vaccine mandate covering staff in the education sector will be removed.

### So what does this mean for Te Totara School at this time?

- Isolation for COVID-19 positive people and their household contacts remains at seven days.
- Vaccine passes and scanning will not be required at school for visitors from this weekend.
- Medical-grade masks remain a requirement for staff working indoors with children and masks for our Years 3-6 students. For all New Zealanders, including school settings, masks will not be required outdoors. We will continue to encourage all to wear masks as long as Omicron is present.
- Parents will still be asked to drop children at school gates until the end of this term. We are mindful that a second wave is still possible and do want to limit the spread as much as possible through maintaining a cautious approach.
- Over the next two weeks we will be making decisions about how we will be moving forward with our school guidelines in Term 2. Those guidelines will be communicated to you in the newsletter of 7 April 2022.

### As mentioned we will continue as we are at the moment up until the end of Term 1 because:

- The safety and well being of our students and staff remains our paramount concern.
- We still have active cases of COVID amongst our school and staff families and there are still high levels of anxiety across the wider community.
- Staffing the school day to day continues to be a challenge. We are very grateful to our Deputy Principal Jo Stewart for the way she has skilfully ensured that we have teachers for each class, allowing our learning to continue uninterrupted.
- We only have 3 weeks of school until term ends.
- We are likely to be well through the COVID peak in early to mid April.
- This is consistent practice with our neighbouring schools.
- We are very mindful that there has been significant pressure on our staff this term and teachers are continuing to provide in class teaching, Seesaw activities and support for absent colleagues
- School leadership and the Board of Trustees need to make well-considered decisions around the Health and Safety of our students, staff, families including our more vulnerable community members. These will be the subject of discussions at our Board meeting next week.

Your ongoing support, patience and understanding is highly valued.

*Anne*

## TESTING POSITIVE FOR COVID19

A reminder.... If your child tests positive for Covid 19, please email our Anne Fraser at [principal@tetotara.school.nz](mailto:principal@tetotara.school.nz) immediately or send a notification via our School App.



Please include the following information:

- 1) *Name of child/ren and class number/s*
- 2) *Date of positive Covid test*
- 3) *Date Covid symptoms first began (if different than covid test date)*
- 4) *The last day they attended school*

### PLEASE NOTE:

**School finishes at 2.00pm both Wednesday 30th & Thursday 31st March for all students (see below). Students will need to be collected at 2.00pm - Thanks.**

## LEARNING PLAN DISCUSSIONS BY PHONE/ZOOM + GOAL-SETTING LETTER

From Week 8 (this week) to Week 10 our teachers will be making contact by phone/zoom with each family for the Learning Plan interviews. These first interviews of the school year are to give you an update on how your child's learning and wellbeing is progressing at school. It is also to set some shared goals for them to work on. These are very important as they help all of us to focus on specific actions to help your child.

Usually we close early on a couple of days to help with these Learning Plan interviews. Despite the teachers doing the interviews via Zoom or phone calls over a more spread out time period, we are going to do an early school closure next week on **Wednesday 30th March** and **Thursday 31st March, 2022**. On those two days **school will close at 2.00pm**, we expect all students to have left the school premises by 2.15pm unless they are enrolled at After School Care. This early closure will assist the teachers with additional times for their contact with you and also with the collating of these goals ready to put onto the Learning Plans.

Our staff are working very hard at the moment to ensure the school is able to remain open during the Covid outbreak for learning for our families. The staff have shortened break times and additional duties with the split break times. I am very grateful to our wonderful staff for all their hard mahi to ensure our children are safe, settled and learning well in the classrooms. This early closure is a small gesture to assist them with their considerable workload over these next few weeks. The school very much appreciates all your support in the early pick up on those two days.

For those of you who use our After School Care service, Katrina and her great team will be opening early at 2.00pm on those days, to cater for the early school closure.

Thank you to you all for working so well in this partnership, towards your child's learning success.

### AFTER SCHOOL CARE

The whole school will finish at **2.00pm** on Wednesday 30th March & Thursday 31st March 2022. After School Care will begin at 2.00pm, **for those children enrolled**. Spaces are limited.... so if your child/ren normally attends ASC on either/both those days, please advise ASC as soon as possible if you **DO NOT** require your booking. Otherwise, your child/ren will be booked in for the earlier start time of 2.00pm automatically on those days. Any queries, please email Katrina Strong: [afterschoolcare@tetotara.school.nz](mailto:afterschoolcare@tetotara.school.nz)

## TE TOTARA BOARD OF TRUSTEES

As part of our Te Totara School Charter regarding the objective of 'Growing Whanau and Community Engagement', the Board invite your feedback on our policies. The Te Totara Board of Trustees, will be reviewing the following policies at our next BOT meeting on 31st March:

- **Performance Management Policy**
- **Social Media Policy**
- **Stand downs, Suspensions and Exclusions Policy**

At the next meeting to be held on the 26<sup>th</sup> May the Te Totara Board of Trustees will be reviewing these policies:

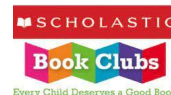
- **Search, Seizure and Surrender Policy**
- **Staff Leave Policy**

Please address any feedback to the Policies Sub-Committee via [jos@tetotara.school.nz](mailto:jos@tetotara.school.nz)

NOTE: All of the Te Totara Primary School Policies and Procedures are available for your information on our school website under the "Board of Trustees" red quick link tab from the home page.

## **SCHOLASTIC BOOK ORDER - ISSUE NO. 2**

This week your child was given a Scholastic Book Club catalogue. These orders close tomorrow, **Friday 25th March, 2022**. Please return the completed order form with the money into the School Office. Please make sure your children's name and room number is written clearly on the form. Alternatively you can order online via the Loop app. **Sorry, no late orders will be accepted.**



## **OUT-OF-ZONE ENROLMENTS FOR 2022**

Enrolment at the school is governed by an enrolment scheme, details of which are available on our school website [www.tetotara.school.nz](http://www.tetotara.school.nz)

The Board has determined the following places are likely to be available to out-of-zone students from 2022 onwards. Enrolment period: **1st July - 15th December, 2022**:

**20 places for Year 0 students** (whose 5th Birthday falls within the above enrolment period)

**5 places for Year 2 students**

**1 place for a Year 3 student**

**6 places for Year 5 students**

The exact number of places will depend on the number of applications received from students who live within the school's home zone. For students seeking enrolment within the above enrolment period, the deadline for receipt of out-of-zone applications is **3.00pm on Monday 25th April, 2022** and should be emailed to: [receptionist@tetotara.school.nz](mailto:receptionist@tetotara.school.nz).

Parents of students who live within the home zone should also apply by this date to assist the school to plan appropriately for next year. Students who live in the home zone are entitled to enrol at the school. An OUTZ Application Form and the order of priority for OUTZ applications can be found on our school website [www.tetotara.school.nz](http://www.tetotara.school.nz) under "Enrolment".

If the number of out-of-zone applications exceeds the number of places available, students will be selected by ballot supervised by a Justice of the Peace, a Practising Lawyer or a Police Officer in accordance with Section 11G (1) of the Education Act 1989. If a ballot for out-of-zone is required, it will be held on **Monday 9th May, 2022**. Parents will be informed of the outcome by **Wednesday 11th May, 2022**.

## **SCHOOL DONATION TAX CREDIT CLAIM FORM**

For future reference, you will be able to download a copy of the tax receipt required from your "My Orders" tab of your KINDO account. Please change the record type once on the My Orders page to "Donation Receipts". You will be able to select the receipt required or opt for a tax summary for a certain time period, as the picture below:

transaction history

record type:  ▼

Date  ▼

Selected   Creation Date   Donee   Details

For your information, your donations qualify for a 33% tax credit. You can claim this rebate from the Inland Revenue Department by completing a form IR526 - "Tax Credit Claim Form for Donations Claims Only". Please click on the link: [IR526 - Tax Credit Claim Form](#)

# TE TOTARA SPORTS PLAYER OF THE DAY

If you are a Coach or Manager, please email the POD to [stephy@tetotara.school.nz](mailto:stephy@tetotara.school.nz).

## CRICKET

Superstars  
Thunders

Nate Hamilton and Quinn James  
Yash Rathore, Noah Killian, Aarav Dutt

## DATES COMING UP

Wed 30 March	Learning Plan Phone/Zoom Calls - <b>School Finishes at 2.00pm</b>
Thurs 31 March	Learning Plan Phone/Zoom Calls - <b>School Finishes at 2.00pm</b>
Thurs 31 March	BOT Meeting at 6.30pm
14 Mar - 4 Apr	Life Education Van on site
Tues 12 April	Art Exhibition (format to be confirmed)
Thurs 14 April	END OF TERM 1, 2022 @ 3.00pm
Mon 2 May	TERM 2, BEGINS
Thurs 26 May	BOT Meeting at 6.30pm
Mon 6 June	Queens Birthday Public Holiday - SCHOOL CLOSED
Fri 24 June	Matariki Celebration Public Holiday - SCHOOL CLOSED
Fri 8 July	TERM 2, ENDS @ 3.00pm

*Anne Fraser*  
Principal

## COMMUNITY NOTICES:

We are often asked to put Community Notices in our newsletter. Due to the large number of requests, we now have a "Community Notices" section on the notice board in the School Office, where you will find more information on the notices below. **Please note that this does not necessarily imply School endorsement of these notices.**



Website: [kellysports.co.nz/waikato](http://kellysports.co.nz/waikato)  
Contact: Kim & Mark Innes  
Email: [waikato@kellysports.co.nz](mailto:waikato@kellysports.co.nz)  
Phone: 07 839 9017  
Facebook: @KellySportsWaikato

**APRIL 2022**  
**HOLIDAY PROGRAMME**  
FRANKTON, SOUTHWELL, TE TOTARA,  
HOROTIU AND HAUTAPU SCHOOLS

**KELLY SPORTS** **HOLIDAY PROGRAMME**

CONTACT  
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07 839 9017  
BOOK ONLINE AT  
**KELLYSPORTS.CO.NZ**