



SCHOOL NEWSLETTER

THURSDAY 20TH OCTOBER, 2022

Te Totara Primary School
PO Box 28134
Rotoruna, Hamilton 3256

31 Hector Drive
Rotoruna North, Hamilton, 3210
Ph: (07) 853-0039
www.tetotara.school.nz
principal@tetotara.school.nz

Kia Ora (Maori/NZ), Hello (English), Bula (Fijian), Welkom (South African), Huān yíng (Chinese-Mandarin), Ayubowan, Vanakkam (Sri Lankan), Namaste (India), Bem-vindos (Brazil), Marhaba (Arabic), Hallo (Dutch), Choum Reap Sour (Cambodia), Geiá sou (Greek), Mboté, Jambo (Congolese), Konnichiwa (Japanese), Hola (Spanish), Annyeonghaseyo (South Korea) Israel Shalom (Hebrew)

** SCHOOL CLOSED **

FRIDAY 21ST OCTOBER - Teacher Only Day

MONDAY 24TH OCTOBER - Labour Day Holiday

A reminder school will be **CLOSED** for these days.
School opens again on Tuesday 25th October, 2022

Kia ora Te Totara whanau

Welcome back to school for the last school term of this extraordinary year. This is a very busy term with activities, deadlines and events so we urge you to frequently check our Te Totara School Calendar. Also, we will keep you up-to-date with our weekly newsletters, the classroom Seesaw portal and from time-to-time with our school app alerts.

We are looking forward to an exciting term of learning with a great Science Unit throughout the school on Light and Sound. Lots of experiments and creating are involved in this. We also have the Junior 'Have a Go' Day and Senior Athletics to look forward to in Weeks 4-6. Our Year 6 students are working hard to ensure they are well prepared for the next stage of their learning journey at new schools next year. We celebrate their time with us at the Year 6 Leaver's Supper in Week 7. Our End of Year Celebration for all is in Week 8. Lots to keep-up with before we close for the school year on Thursday 15th December - stay in touch through our communication channels listed below, so you don't miss all these exciting happenings.

Anne Fraser - Principal

FINDING OUT WHAT IS HAPPENING

We have many ways of keeping up-to-date regarding events that are happening at school:

Online Te Totara school calendar: [Online School Calendar](#)

School App: [Download the School App](#)

School Website: [Te Totara Website](#) - this has the option to translate the newsletter into other languages

Weekly notices: [Weekly Notices](#)

Facebook Page: <https://www.facebook.com/TeTotaraPrimarySchool230374533681330/>

School Newsletter: [Dates Coming Up](#) (see below)



We have a great team at school who keep these all updated in real time.

PLANNING FOR 2023 CLASSES

We are beginning to plan for 2023 and are looking at next year's classes for our students. The process for organising classes includes:

- Looking at the school structure, the staff and how we can best cater for our students
- Teachers reflecting on their students' strengths and needs
- We consider students' needs and ask them for five names of their friends
- Parents have an opportunity to contribute by emailing Jo Stewart, Deputy Principal, any factors to consider

Due to possible staff changes, it is best to consider the type of teaching style, curriculum needs or learning environment that you may be thinking of for your child, rather than asking for a specific teacher. If you would like to do this, please email Jo Stewart, Deputy Principal, by **Friday 4th November, 2022** at: dp@tetotara.school.nz

PHOTOLIFE CLASS, SIBLING & INDIVIDUAL PHOTOS

Class & Individual Photos have arrived and will be sent home with students today for those families who have purchased.

Soon we will receive shoot keys for families to be able to order the Cultural and Sports Photos that were taken yesterday. These will be handed out to students as soon as they arrive.



YEAR 6 LEAVERS – DESTINATION SCHOOL FOR 2023

Many of our Year 6 families have already enrolled at an Intermediate School/High School for 2023 and have received confirmation of acceptance.

If you haven't already done so.... it would be much appreciated if you could advise Marise in the School Office of your decision on Ph: 853-0039 ext. 858. As you can imagine, these schools have a huge amount of applications to process and are keen to receive Enrolment Applications in advance.

If you haven't made a decision yet, please also let us know.

STUDENTS LEAVING TE TOTARA AT THE END OF YEAR

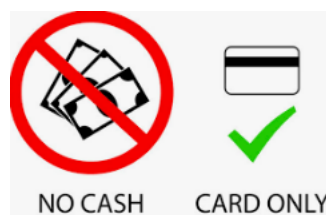
If you have not already notified us and are planning to leave our school at the end of 2022 (*other than Year 6 students*), it would be appreciated if you could please urgently advise us by emailing Marise Crow at: receptionist@tetotara.school.nz

If you have a child coming to Te Totara in the near future, we would love to have an Enrolment Form - it would be very much appreciated and certainly help with our future planning.

NO CASH ACCEPTED THROUGH SCHOOL OFFICE

As of this term we will no longer accept cash payments through the School Office.

- **Scholastic Books (Book Club) can be ordered and paid online through LOOP (see below).**
- **Pre-loved School Uniform - paid by EFTPOS only**
- **After School Care - paid by Internet banking or EFTPOS**
- **School Donation, Athletics/Mathseeds, Lost Library Books, School Camp, Aquatics fees etc are to be paid through KINDO**



kindo.
The online one stop school shop

SCHOLASTIC BOOK ORDER - ISSUE NO. 7

This week your child was given a Scholastic Book Club catalogue. These orders close at **9.15am on Friday 28th October, 2022.**

Please Note: From this term onwards, we are NOT ACCEPTING CASH at all. This means you will have three options to order your scholastic books:

1. **Through the Scholastic Book Club website - [scholastic.co.nz/LOOP](https://www.scholastic.co.nz/LOOP).**
2. **Through the Scholastic LOOP app**
3. **In person using EFTPOS at the school office.**

If we receive any orders and cash from students, we will return them home with the student.

LOOP is the easy way for families to order and pay for Book Club.

Log in, or create a new account at mybookclub.scholastic.co.nz

1. If you are new to Book Club, follow the Wizard to set up your profile
2. Click the ORDER tab, and select your school and child's class
3. Add your child's first name and last initial (so the school knows who the book is for)
4. Enter the product item number shown on the Book Club catalogue
5. Make payment via credit card.

TE TOTARA PRIMARY SCHOOL BOARD UPDATE

Our newly elected Board had their first meeting in September and were able to move quickly into their new roles, which are:

Board Presiding Member
Deputy Presiding Member
Health & Safety/Property
Finance
Policies & Procedures
Priority Learners
Media

Melissa Guyan
Alex Williams
Maninder Singh & Paul Fletcher
Melissa Guyan +1 TBA
Jo Stewart, Alex Williams, Mingze Sun & Maninder Singh
Anne Fraser (Principal)
Presiding Member & Principal



2022 BOARD MEETINGS

The following dates have been set for the remainder of 2022. Meetings are held in the Administration building in the meeting room starting at 6.30pm.

Meeting Dates:

Wednesday 26th October @ 6.30pm

Thursday 24th November @ 5.30pm

Board Training

To support the Board in their roles, they will be undertaking a Governance Training in 2023.



BOARD POLICIES & PROCEDURES

As part of our Te Totara School Charter regarding the objective of 'Growing Whanau Community Engagement', the Board invites your feedback on our policies.

The next Board meeting is scheduled for **Wednesday 26th October, 2022**. Policies up for renewal at this meeting are:

- **Accident, Incidents & Illnesses of Students Procedure**
- **Administration of Prescribed Medication Policy**
- **Workplace Health & Safety**

Policy Review – November 2022

The following policies are to be reviewed at the **November** Board meeting, scheduled for Thursday 24th November, 2022.

- **Protected Disclosures Policy**
- **Sexual Harassment Policy**

NOTE: All Te Totara Primary School Policies & Procedures are available for your information on our school website under the "School Board" red quick link tab from the home page.

If you have any feedback on these policies please email melissag@tetotara.school.nz

Ngā mihi nui

To Stewart, Alex Williams, Mingze Sun and Maninder Singh
Board of Trustees Policy Sub-committee

SWIMMING

Our new school pool is now up and running. The Year 3&4 classes are swimming this term with a contracted instructor from Kelly Sports. The children are enjoying being back in the water and learning about swimming techniques. Payment for the 10 lessons will be invoiced to families shortly.



At this stage, the Year 5&6 classes will be having 3 lessons towards the end of the term with the instructor (Leiza) focusing on water safety skills. Payment invoices for these sessions will be sent out towards the end of term.



2022 FEES & DONATIONS PAID VIA KINDO

Fees have now been loaded onto KINDO. This online system allows you to pay for our school's fees (**Mathletics/Mathseeds, Voluntary School Donation, Lost Library Book Costs etc**) and is also the **ONLY** way to register/pay for your child for sports teams.

Please Note: Aquatics will be charged after your child's class has had their lessons.

- **Amazing Race (Yr 5&6) Selected Students Only (cut-off 24th Oct)**
- **2022 Yearbook Early-bird special of \$20.00 (until 31st Oct)**
- **2022 School Camp \$180.00 (Years 5&6 Students only)**

Kindo Questions? Kindo Helpdesk on 0508 454636 (toll free)

If access is denied, it is most likely that our school does not have your current email address recorded on your child's file. Please do not hesitate to contact the School Office on (07) 853-0039 to amend.

kindo.
The online one stop school shop



SCHOOL UNIFORM FOR TERM 4, 2022

We understand families may still be sorting their children's summer uniforms due to the stores being closed and we would appreciate it if your children could please be in the correct full summer school uniform within the first two weeks of Term 4.

ALL students are expected to arrive at school and leave from school in their correct Te Totara Primary School Uniform, including footwear.

- Uniforms are to be worn clean, neat and tidy. Please clearly name your uniform items.
- Students are encouraged to take pride in their school uniform and to wear it well.
- Hair is to be off the face, tied back if longer than the bottom of the collar, and be the natural hair colour.
- Nail polish and cosmetics are not permitted.
- Second hand uniforms may be available. Please see the School Office for details.
- Variations in relation to the Human Rights Act may be negotiated with the Principal.
- All pupils are encouraged to use sunscreen at home before school and expected to wear the regulation school hat while outdoors. No hat – play in the shade (Terms 1 & 4).
- All uniform items should be clearly named.
- Extras for warmth such as polyprops or singlets, must be plain black.
- Plain black school sandals in summer (Terms 1&4) OR plain black school shoes in the winter (Terms 2&3). No other colours on the sandal or shoe, just plain black.
- Any hair accessory is to be plain and of a single school uniform colour – red, white, black, green.



JEWELLERY

Items of jewellery can be easily lost or damaged at school. They may also cause injury to the wearer or other students. For safety reasons items of jewellery are not to be worn. The school accepts no responsibility in the case of loss, damage or injury.

However, students may wear:

- a) One small earring stud per ear. NO hoops or sleepers.
- b) A watch.
- c) A necklace of religious or cultural significance – to be worn underneath clothing.
- d) A Medical Identification Tag (Medic Alert) if required



TE TOTARA BUCKET SUN HATS - COMPULSORY TERM 4, 2022

From the beginning of Term 4 **ALL** children will need to wear their Te Totara Primary School Red Bucket Hat when outside. These can be purchased through Direct Group, 6 Latham Court, Hamilton (off Kahikatea Drive) Phone (07) 847-6664.

Our Sun Sense Policy is: No hat – play in the shade.

NAMING OF SCHOOL UNIFORM

Please, please, please can you make sure all items of school uniform are clearly named. It is not good enough to assume that your child will know that something belongs to them “because it has a black dot on the tag”. If an item of clothing is found out on the fields it can not be returned unless it is named.

WEETBIX TRYATHALON - SUNDAY 4TH DECEMBER, 2022

Weetbix TRYathlon time again!

It is being held at the University of Waikato grounds and will be held in Hamilton on Sunday 4th December, 2022. Registrations open Tuesday 15th September.

Register online early to get the Early Bird price (*ends midnight 13th November*) and don't forget to scroll down on the registration form and click on our "Te Totara Primary School" name so that we can hopefully win the biggest school group again!

To register, go to [Weet-Bix Tryathlon - Hamilton](#) (click the link)

There is information there about doing the TRYathlon on your own or as part of a team.

NOTE: Entries close midday 2nd December, 2022



LIBRARY OPEN ON FRIDAY MORNINGS

The library is open to families every Friday during term time, from 8.15am - 9.00am. We lend to parents/caregivers and you are welcome to borrow books for your preschoolers. If you need help finding books for your children we are happy to provide suggestions.



SCHOOL ASSEMBLY

This week's assembly will be held on **Thursday 20th October, 2022 in the Matariki Hall at 2.00pm.** Students from **Milkyway Pod** will attend assembly and **Room 19 & 23** will be sharing. Families from these classrooms will be invited to attend via their classroom teachers.

OUTSTANDING PAYMENTS - TO BE PAID THROUGH KINDO

As at today's date, the following amounts are still outstanding:

Lost Library Books	\$751.00
Mathletics/Mathseeds	\$5,260.00
Voluntary School Donation	\$38,823.00
2022 School Camp	\$7,600.00

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We would really appreciate all outstanding fees being paid by the end of the school year.

Voluntary School Donation payments can be made at the beginning of the year or throughout the year; the funds will be used for resources and activities for all the children.

Any queries regarding your invoice, please email Wendy Bulloch, our Business Manager at wendyb@tetotara.school.nz

Kindo Questions? Kindo Helpdesk on 0508 454636 (toll free)

If access is denied, it is most likely that our school does not have your current email address recorded on your child's file. Please do not hesitate to contact the School Office on (07) 853-0039 to amend.

2022 YEARBOOK ORDERS ORDERS THROUGH KINDO ONLY

\$20.00 Early Bird price
\$25.00 if ordered on or
after Monday 1st November

Our wonderful school Yearbook is currently being put together, it's a great record of the years' learning and events and includes over 100 full colour pages. Children love reading the pages and do so for many years. Yearbook orders are placed through KINDO and close on **Tuesday 15th November, 2022 @ 3.00pm.** **Sorry, no late orders will be accepted.**

Please note: If you have Grandparents or friends who wish to order their own copy of the Yearbook, this must be ordered through KINDO and combined with your family order.

LOOK BACK ON MEMORIES OF 2022

ORDER YOUR 2022 YEARBOOK!

ORDER NOW ON KINDO!
\$20*
(\$25 from NOV 1)

Te Totara PRIMARY SCHOOL
Growing and Learning Together

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The online one stop school shop

TE TOTARA SPORTS PLAYER OF THE DAY

If you are a Coach or Manager, please email the POD by **Wednesday 1pm** to stephy@tetotara.school.nz

Touch

Comets	Cooper Jones
Rockets	Ari Parmar
Pacers	Italia Ngaronga & Paxton Murray
Stormers	Mason O'Hallahan



DATES COMING UP

Fri 21 Oct	Teacher Only Day - SCHOOL CLOSED
Mon 24 Oct	Labour Day - SCHOOL CLOSED
Wed 26 Oct	BOT Meeting at 6.30pm
Thurs 27 Oct	NZ Shakeout
Fri 28 Oct	School Disco - Jungle Jam
	Years 0-2 from 5:15pm – 6:00pm
	Years 3-4 from 6:15pm – 7:00pm
	Years 5-6 from 7:15pm – 8:15pm
Mon 7 Nov	Bike Safety Week
Wed 9 Nov	Year 0-2 Have A Go Day
Tues 22 Nov	School Athletics Day
Wed 23 Nov	Volunteers Morning Tea @ 9.00am
Thurs 24 Nov	Postponement date for Athletics
Thurs 24 Nov	BOT Meeting at 5.30pm
Wed 30 Nov	Year 6 Leavers Dinner
Mon 5 Dec	School End of Year Celebration
Thurs 8 Dec	Fairfield Cluster Athletics
Thurs 15 Dec	3.00PM - END OF SCHOOL YEAR

Jungle Jam Disco

Friday 28th October 2022

Year 0-2: 5:15 – 6:00 pm
Year 3-4: 6:15 – 7:00 pm
Year 5-6: 7:15 – 8:15 pm

\$2 Entry

Glow sticks, snacks and drinks for sale on the night

A fundraiser for Te Totara Primary School PTA

TE TOTARA PTA NEWS

EMAIL: pta@tetotara.school.nz www.facebook.com/TTPTA

Please 'like' our Facebook page to ensure you keep in the news loop: www.facebook.com/TTPTA



JUNGLE JAM DISCO

Ready... set... let's DISCO! We are having a school Disco on Friday 28th October. The theme is Jungle Jam if you feel like dressing up and showing off your wild side.

\$2.00 entry per student.

Snacks, glow sticks and drinks for sale on the night.

WE NEED PARENT HELP! In October Mrs. Stewart sent out a form on Seesaw to the parents of the Earth and Marama Pods. Please complete the form ASAP as we will be unable to safely manage the Disco without enough parent help. If there are any other parents willing to help, please contact the PTA on pta@tetotara.school.nz

Please note:

ENTRY to the Disco is through the main doors into Matariki Hall.

PICK-UP will be via the side doors into the carpark. The collecting adult will need to come to these doors, as children will not be able to leave without an adult.

ENTERTAINMENT MEMBERSHIP

Seize the opportunity quickly and enjoy some amazing offers.

Please use the link below to support Te Totara Primary School PTA:

<https://subscribe.entertainmentnz.com/fundraiser/15502m5>

Enter our biggest member competition ever!

Up for grabs:
\$10,000 CASH
20 x \$1000 eGift Cards

Join today for your chance to WIN up to \$30,000 in prizes*

ENTERTAINMENT MEMBERSHIP OFFER

BUY ANY **Single City**
RECEIVE A **Bonus Upgrade***
TO **Multi City**

One Membership
10 offers
1000's of offers

UPCOMING EVENTS

Jungle Jam Disco – Friday 28th October

Time: Years 0-2 from 5:15pm – 6:00pm

Years 3-4 from 6:15pm – 7:00pm

Years 5-6 from 7:15pm – 8:15pm

Your PTA Committee: *Kerri, Adelle, Navreet, Kerry & Angelique*

COMMUNITY NOTICES:

We are often asked to put Community Notices in our newsletter. Due to the large number of requests, we now have a "Community Notices" section on the notice board in the School Office, where you will find more information on the notices below. **Please note that this does not necessarily imply School endorsement of these notices.**

Saturday morning music classes

Enrolments are now open for Term Four 2022 at the Waikato Community School of Music. The first session is on Saturday 29th October. The school caters for all ages (3 to retired) and ability levels, offering group-format and one-to-one music tuition in a range of instruments. Group-format class fees range from \$45 to \$110 per term (7 lessons in Term Four) depending on student age and the instrument chosen. The enrolment fee for an instrument class includes participation in as many of our ensembles as the student wishes. Enrolment in ensembles only is also an option. One-to-one classes can aid in preparing for exams and earning NCEA credits.



Our Junior Surf programme commences Sunday 6 November 2022.

Make friends, learn skills, compete against other clubs and enjoy fun new experiences.

Open to all community members.

Registrations for:

Tadpoles (5-6)

Junior Surf (7-13)

Trainee lifeguards (14+)

Coaches, management and support roles

Muster Day 30 October 2022 from 12-2pm

Ngarunui Beach Road, Raglan

or alternately

sign up online using the QR code below or

e-mail juniorsurf@raglansurflifesaving.org.nz