

Kia Ora (Maori/NZ), Hello (English), Bula (Fijian), Welkom (South African), Huān yíng (Chinese-Mandarin), Ayubowan, Vanakkam (Sri Lankan), Namaste (India), Bem-vindos (Brazil), Marhaba (Arabic), Hallo (Dutch), Choum Reap Sour (Cambodia), Geiá sou (Greek), Mbote, Jambo (Congolese), Konnichiwa (Japanese), Hola (Spanish), Annyeonghaseyo (South Korea) Israel Shalom (Hebrew), Salām (Muslim)

A REMINDER: School finishes at 2.00pm on Wednesday 20th & Thursday 21st March, 2024 for Learning Plan Discussions. Students will need to be collected at 2.00pm

Kia ora Te Totara Whānau,

Next week we are holding our Learning Plan Interviews for whānau on Wednesday 20th & Thursday 21st March. At these meetings teachers, parents and children discuss how they have settled into the classroom and set some goals in Literacy, Maths and our Te Totara STARS. Children need to be picked up from school **at 2.00pm** on both days if they are not booked into the After School Care programme.

I look forward to seeing you all on these days.

Please make a note in your calendar that for the Easter break the school is closed on Friday 29th March, Monday 1st April and Tuesday 2nd April.

Ngaa mihi

Jo Stewart - Acting Principal

DID YOU KNOW?

When the first foundations of the school were set out a specially carved stone was placed in the ground where the main front door to the office is. This stone was carved by Neil Couch, a member of the Te Totara Primary School Establishment Board. This stone sits under the front entry door (not visible) to the office as a reminder of the sacred Totara tree that grew in this area and of our motto of *Growing and Learning Together*.



NO PARKING IN DISABLED PARKING SPACES

Just a friendly reminder a mobility car park space is a specially designated car parking space for disabled people. You must have a mobility card to use a mobility park.

Please DO NOT park in these car parks unless you have a mobility card on display.

LEARNING PLAN DISCUSSION BOOKINGS

BOOKINGS OPEN NOW (Bookings close 3.00pm Monday 18th March)

School finishes at 2.00pm Wednesday 20th & Thursday 21st March, 2024

Learning Plan Discussions will take place for all students on the above dates, starting at 2.15pm. We have arranged **15 minute time slots** for the discussion, there will be a change over bell so that everyone is aware of timings. If you have more than one child, you might like to have a break between each interview. To ensure the smooth running of our Learning Plan Discussions, we would be grateful if all our parents/caregivers kept to the timetable. There will be an opportunity to discuss your child's progress on:

Room 7 ONLY- Monday 18th & Tuesday 19th March starting at 3.15pm

Rooms 7 & 9 ONLY - Tuesday 19th & Wednesday 20th March starting at 3.15pm

ALL other Rooms - Wednesday 20th March & Thursday 21st March starting at 2.15pm

Monday 18th March, 2024 (Room 7 only)

3.15pm, 3.30pm, 3.45pm, 4.00pm, 4.15pm, 4.30pm, 4.45pm, 5.00pm, 5.15pm & 5.30pm

Tuesday 19th March, 2024 (Rooms 7 & 9 only)

3.15pm, 3.30pm, 3.45pm, 4.00pm, 4.15pm, 4.30pm, 4.45pm, 5.00pm, 5.15pm & 5.30pm

Wednesday 20th March, 2024 (ALL ROOMS - Except Room 7)

2.15pm, 2.30pm, 2.45pm, 3.00pm, 3.15pm, 3.30pm, 3.45pm, 4.00pm, 4.15pm, 4.30pm, 4.45pm, 5.00pm, 5.15pm & 5.30pm

Thursday 21st March, 2024 (ALL ROOMS - Except Rooms 7, 9 & 24)

2.15pm, 2.30pm, 2.45pm, 3.00pm, 3.15pm, 3.30pm, 3.45pm, 4.00pm, 4.15pm, 4.30pm, 4.45pm (teachers break between 5.00pm-5.30pm) 5.30pm, 5.45pm, 6.00pm & 6.15pm

How do I book a time?

To make an appointment time for your child/ren, please use our online booking system

www.schoolinterviews.co.nz - our school code is **92rj5**

Bookings close on Monday 18th March, 2024 @ 3.00pm. Sorry, we will not be able to accept bookings after this date/time.

NOTE: Student Goal Setting Letter - please complete this with your child/ren and return it to their classroom teacher by tomorrow, Friday 15th March, 2024. We do expect that ALL families will attend the Learning Plan Discussions and that all children attend as well to be part of the discussion and decision making about their learning goals.



Every Child Deserves a Good Book

SCHOLASTIC BOOK ORDER - ISSUE NO. 2

This week your child was given a Scholastic Book Club catalogue. Orders close at 9.15am on Friday 22nd March, 2024.

Please Note: We DO NOT ACCEPT CASH at all. This means you will have three options to order your scholastic books:

1. Through the Scholastic Book Club website - scholastic.co.nz/LOOP
2. Through the Scholastic LOOP app
3. In person using EFTPOS at the school office.

Please note: If we receive any orders with cash from students, we will return them home with the student

PREScribed MEDICATION AT SCHOOL

From time-to-time it is necessary to administer medication to children at school. The Administration staff are happy to do this and follow the guidelines set out in the schools "Administration of Prescribed Medication by School Staff in Non-emergency Situations" Policy". The Policy also requires parents/caregivers to complete a "Medicine Notification/Consent Form". This form is found on our school website, or you can obtain a copy from the School Office, it is to be completed prior to any medication being administered.



ALL MEDICATION MUST BE HANDED IN TO THE SCHOOL OFFICE AND A MEDICINE CONSENT FORM COMPLETED. Medication provided to the school must have the name of the child, name of the drug and the dosage clearly stated on the box/bottle - preferably via your Family Doctor.

** URGENT ** UPDATED IMMUNISATION RECORDS

We recently sent emails to some families who have not yet provided us with an Immunisation Record for their child/ren which clearly states the date that each vaccination was given. In particular, the Measles or MMR (Measles, Mumps & Rubella) vaccine x2. Also, some families may have given us Immunisation Records for one child, but not for another.

If you wish to check if the school holds the correct up-to-date Immunisation Record for your child/ren, please phone the School Office on 07 853-0039, we are happy to check for you. You can also find this information on the Parent Portal for your child/ren.

However, we still have a large number of families who have not returned Immunisation Records for their child/ren. Your URGENT attention to this matter would be appreciated.

It is important that we hold the correct immunisation information for each student as we may be required to produce a report for the Health Department if there is an outbreak of an infectious disease at any stage.

Many thanks to those families who have already returned their full Immunisations Records for their child/ren, it is much appreciated.

You are welcome to email Immunisation Records to: officeassistant@tetotara.school.nz

Please remember to include your child's name in the subject line of your email.

If you have changed any of your details i.e. phone, address, Immunisation Record from the Plunket Book email etc; please advise the School Office so we can update your child's record accordingly.

Immunisation Status

Due Date	Group	Vaccine	Outcome	Date Given	Age Given	Batch No	Site	Note	Prov
1 Sep 2007	6W06	DTaP-IPV-1 6w	Given Elsewhere NZ	1 Sep 2007	6 Weeks				SK
1 Sep 2007	6W06	Hib-HepB-1 6w	Given Elsewhere NZ	1 Sep 2007	6 Weeks				SK
20 Oct 2007	3M06	DTaP-IPV-2 3m	Given Elsewhere NZ	20 Oct 2007	2 Months				SK
20 Oct 2007	3M06	Hib-HepB-2 3m	Given Elsewhere NZ	20 Oct 2007	2 Months				SK
21 Dec 2007	5M06	DTaP-IPV-3 5m	Given Elsewhere NZ	21 Dec 2007	5 Months				SK
21 Dec 2007	5M06	HepB, paed-3 5m	Given Elsewhere NZ	21 Dec 2007	5 Months				SK
19 Oct 2008	15M06	Hib 15m	Given Elsewhere NZ	19 Oct 2008	14 Months				SK
19 Oct 2008	15M06	MMR-1 15m	Given Elsewhere NZ	19 Oct 2008	14 Months				SK
8 Mar 2010	MENZB1	MeNZB-1	Given Elsewhere NZ	29 Aug 2007	5 Weeks				NUR
19 Apr 2010	MENZB2	MeNZB-2	Given Elsewhere NZ	23 Oct 2007	3 Months				NUR
31 May 2010	MENZB3	MeNZB-3	Given Elsewhere NZ	17 Dec 2007	4 Months				NUR
21 Jul 2011	4-5Y06	DTaP-IPV-4 4y	Given	1 Nov 2011	4 Years	AC20B160E	Left Deltoid	25g x 25m	SK
21 Jul 2011	4-5Y06	MMR-2 4y	Given	1 Nov 2011	4 Years	S2189	Right Deltoid	25g x 16m	SK
20 Jul 2018	11Y06	dTap-IPV-1 11y							

Age	Vaccine	Batch	Site	Date given	Signature	Prov	Note
Birth	BCG*	109833A exp 2-12	Com	27-1-11	ROSEBAY		2837857 exp 2-11
	Hep B**						
	HBIG**						
6 weeks	DTaP-IPV-1 Hep B/Hib	A211-08265 exp 04/12	R)Thigh	14/1/11	Off		Next Due 1/3/11
	PCV7	B)E53451 exp 05/13	L)Thigh		Northcare Medical Centre		
3 months	DTaP-IPV-2 Hep B/Hib	A211-08265 exp 04/12	R)Thigh	14/3/11	Schulle		
	PCV7	B)E53451 exp 05/13	R)Thigh				
5 months	DTaP-IPV-3 Hep B/Hib	A211-08265 exp 04/12	R)Thigh	04/05/11	Northcare Medical Centre		T 36.8 wt 7.7kg
	PCV7	B)E53451 exp 05/13	R)Thigh		Northcare Medical Centre		
15 months	Hib	64551 exp 1/13	R)VL				Parade 108, 109, 110 Pukete Rd HAMILTON Ph: 07 850 9900
	MMR	53549 exp 1/13	R) arm	24/2/12			
4 years	DTaP-IPV-4	A211-08265 exp 04/12	R)Leg	15/12/14			
	MMR	K007861 exp 6/16	R) arm				

TE TOTARA SCHOOL BOARD

As part of our Te Totara School Charter regarding the objective of 'Growing Whanau and Community Engagement', the Board invites your feedback on our policies.

The Te Totara School Board, will be reviewing the policies below at our next Board Meeting on Thursday 21st March, 2024.

- **Performance Management Policy**
- **Social Media Policy**
- **Stand downs, Suspensions and Exclusions Policy**
- **Cellphone Policy**

At the May Board meeting the Te Totara School Board will be reviewing these policies:

- **Staff Leave Policy & Procedure**
- **Search, Seizure and Surrender Policy**
- **Education Outside the Classroom Policy**
- **Student Behaviour Policy**
- **Presiding Member Role Description Policy**

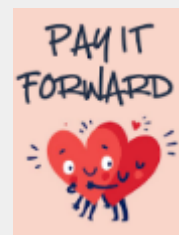
NOTE: All of the Te Totara Primary School Policies and Procedures are available for your information on our school website under the "School Board" red quick link tab from the home page.

2024 FEES & DONATIONS PAID VIA KINDO

This online system allows you to pay for our school's fees (*Mathletics/Mathseeds, Voluntary School Donation, Lost Library Book Costs etc*) and is also the **ONLY** way to register/pay for your child for sports teams. Fees for 2024 have now been loaded to your child's KINDO account

Please Note: Aquatics will be charged after your child's class has had their lessons.

- **Netball - Years 4-6 Only (Terms 2&3)**
Cut-off date is 3.00pm on Thursday 28th March
\$59.00 for Years 3&4 and \$66.00 for Years 5&6
- **Hockey - Years 1-6 (Terms 2&3)**
Cut-off date is 3.00pm on Thursday 28th March
\$56.00 for Years 1&2 and \$60.00 for Years 3-6
- **Aquatics** (added to your KINDO account when your child's class is swimming)
- **Voluntary School Donation** (\$120.00 Eldest/only child at school / \$60.00 each sibling)
- **Mathletics/Mathseeds \$20.00**
- **2024 School Camp \$180.00 (Years 5&6 Students only)**
You are able to pay this in installments, just change the amount to pay on KINDO.
- **Pay it Forward - \$10.00, \$20.00 or \$50.00**
Currently, any "pay it forward" monies we receive will go towards the 2024 Year 5&6 School Camp fees for some of our families who may be struggling to cover the entire camp costs



Kindo Questions? **Kindo Helpdesk on 0508 454636 (toll free)**

If access is denied, it is most likely that our school does not have your current email address recorded on your child's file. Please do not hesitate to contact the School Office on (07) 853-0039 to amend.

VOLUNTARY SCHOOL DONATION

How to...

1. Login to your myKindo account.
2. Pay your donation.
3. Follow the 5 easy steps to start gifting your tax rebate back to school.

By doing so your donations will work twice as hard to supply resources and support your student's education. EASY....

Make your school donation go further.

Pay your school funds in myKindo.
Opt in to Supergenerous.
Regift your 33% donation tax rebate.
Increase your school donation.

supergenerous x kindo.

OUT-OF-ZONE ENROLMENTS FOR 2024

Enrolment at the school is governed by an enrolment scheme, details of which are available on our school website www.tetotara.school.nz

The Board has determined the following places are likely to be available to OUTZ students from Term 3, 2024 onwards. Enrolment period: **6th July 2024 - 17th December 2024:**

10 places for Year 0 students (whose 5th Birthday falls within the above enrolment period)

The exact number of places will depend on the number of applications received from students who live within the school's home zone.

For students seeking enrolment within the above enrolment period, the deadline for receipt of OUTZ applications is **3.00pm on Friday 12th April, 2024** and should be emailed to: receptionist@tetotara.school.nz

Parents of students who live within the home zone should also apply by this date to assist the school to plan appropriately for next year. Students who live in the home zone are entitled to enrol at the school.

Applications from OUTZ students will be processed in accordance with the Ministry of Education Order of Priority. Please visit our school website www.tetotara.school.nz under "Out-of-Zone Enrolments" for further information. Click the red link: [OUTZ Enrolment Form](#)

If the number of OUTZ applications exceeds the number of places available, students will be selected by ballot supervised by a Justice of the Peace, a Practising Lawyer or a Police Officer in accordance with Section 11G (1) of the Education Act 1989.

If a ballot for OUTZ is required, it will be held on **Friday 26th April, 2024**. Parents will be informed of the outcome by **Wednesday 1st May, 2024**.

SCHOOL ASSEMBLY- MATARIKI HALL

This week's assembly will be held **in the Matariki Hall at 2.00pm on Friday 15th March, 2024**. This week students from **Neptune and Milky Way Pods** will attend the assembly. **Milky Way 20** will be sharing and families from this classroom will be invited to attend via their classroom teacher.



TE TOTARA SPORTS PLAYER OF THE DAY

If you are a Coach or Manager, please email the POD by **Wednesday 1.00pm** to stephy@tetotara.school.nz



Touch Rugby

Pacers

Year 5&6 Stormers

Nate Fletcher and Kyrie Te Kani

TBA

DATES COMING UP

Thurs 14 March	Fairfield Cluster Swimming <i>(Selected Students Only)</i>
Mon 18th March	Learning Plan Discussions - Room 7 only <i>(starting at 3.15pm)</i>
Tues 19th March	Learning Plan Discussions - Rooms 7 & 9 only <i>(starting at 3.15pm)</i>
Wed 20 March	Learning Plan Discussions - SCHOOL FINISHES AT 2.00PM
Thurs 21 March	Learning Plan Discussions - SCHOOL FINISHES AT 2.00PM
Thurs 21 March	Te Totara School Board Meeting 6:30pm
Wed 27 March	PTA Meeting @ 7.30pm
Fri 29 March	GOOD FRIDAY - SCHOOL CLOSED
Mon 1 April	EASTER MONDAY - SCHOOL CLOSED
Tues 2 April	EASTER TUESDAY - SCHOOL CLOSED
Fri 12 April	END OF TERM 1, 2024
Mon 29 April	TERM 2 BEGINS
Tues 7 May	Kids Lit Quiz @ 6.30pm <i>(Selected Students only)</i>
Fri 10 May	School Disco

TE TOTARA PTA NEWS

EMAIL: pta@tetotara.school.nz www.facebook.com/TTPTA

Please 'like' our Facebook page to ensure you keep in the news loop: www.facebook.com/TTPTA



NEXT PTA MEETING

Our next PTA meeting is **Wednesday 27th March at 7:30pm** so book this date and time into your calendar now. We meet in the Staff Lounge at school, turn right as you come through the main doors into Matariki.

ENTERTAINMENT MEMBERSHIP

When you purchase a **12 or 24 month Single City Membership** to The Entertainment App between **8:00pm NZDT, Friday 1st March 2024 and 1:59pm NZDT, Tuesday 2nd April** your new Membership purchase will be automatically **upgraded** to a Multi City Membership for free. An Entertainment Membership is an easy-to-use App packed full of incredible savings of up to 50% off and 2-for-1 offers, so you can save on takeaways, dining, shopping, gift cards, activities and more.

By using the link below, 20% of every membership purchased is donated back to support the Te Totara Primary School PTA <https://subscribe.entertainmentnz.com/fundraiser/15502m5>. We thank you for your continued support.

UPCOMING EVENTS

Wednesday 27th March
Friday 10th May

PTA Meeting @ 7.30pm
School Disco **(Please note - the date has changed from the previously published date due to unavoidable circumstances).**

Your PTA Committee: *Kerri, Adelle, Navreet, Kerry and Garima*

COMMUNITY NOTICES:

We are often asked to put Community Notices in our newsletter. Due to the large number of requests, we now have a "Community Notices" section on the notice board in the School Office, where you will find more information on the notices below. **Please note that this does not necessarily imply School endorsement of these notices.**



Hamilton Holiday Programmes Term 1

📍 Berkley Normal Middle School
👤 5 to 14 yr olds 🕒 8:00am - 5:30pm

Sat, 13 Apr 2024 to Sun, 28 Apr 2024



Edventure Holiday Programmes & Camp

We are excited to announce that Edventure Hamilton will be back up and running these coming school holidays.

- Edventure Everyday (themed days) - 5-13 yr olds - \$50/day
- Dungeons and Dragons with Lewis - 9-13 yr olds - \$75/day

Daily activities based at Berkley, OSCAR available, 8.00am - 5.30pm,

Todd is also running a Brand New Camp...

Edventure Young Adventurers Camp 2024 (8-12yr olds)

based at Omokoroa TOP 10 Holiday Park and Thermal Pools (Tenting)- Mon 15th April - Fri 19th April \$650.
(20 Spaces available)

Please visit www.edventure.co.nz to BOOK NOW